

Standalone services. Clear guide pricing.

Choose help with a specific accounting, tax, payroll, VAT, CIPC, reporting or Xero requirement. Blackridge reviews the facts and confirms the final scope and fee before work begins.

VAT-INCLUSIVE GUIDE PRICES	SCOPE CONFIRMED FIRST	APPROVAL BEFORE EXTRAS
Listed fees include VAT. Software, government and other third-party costs are separate unless expressly stated.	Volume, complexity, record quality, urgency and follow-up are checked before the final scope and fee are confirmed.	If the facts or requirements change, Blackridge agrees the additional work and fee before performing it.

Accounting, Xero & cleanup

SERVICE	GUIDE FEE	WHAT THE PRICE COVERS
Additional bank, credit-card or payment account	R400 / month	One additional straightforward account with reliable feeds and routine activity. Complex clearing or foreign-currency accounts are quoted separately.
Additional bookkeeping or document processing	R550 / hour	A fixed quote may be offered once the transaction or document volume and record quality are known.
Simple Xero setup	R3,300 once-off	One entity, standard chart of accounts, bank feeds and opening settings. Integrations, inventory and extensive opening balances are separate.
Simple Xero conversion or migration	R3,500 once-off	One entity with clean source data and a standard migration. Data repair, multiple years and complex apps are quoted separately.
Cleanup diagnostic	R2,500 once-off	A defined review to identify the problem, records required and a repair quote. It does not include the repair work.
Historic cleanup or bookkeeping reconstruction	From R13,500	Quoted after the diagnostic for a defined period, entity and record condition.
Fixed-asset register setup or cleanup	R3,200 once-off	One straightforward entity with supporting records. Valuation, component accounting and major reconstruction are separate.
Onboarding and opening-balance validation	Greater of R3,000 or 50% of monthly fee	Confirmed before work starts, based on entity history, opening balances, data quality and system complexity.

Tax & SARS.

Straightforward returns have clear guide prices. Complex positions, historic amendments and SARS risk matters are assessed and quoted separately.

Tax & SARS

SERVICE	GUIDE FEE	WHAT THE PRICE COVERS
Standard individual income-tax return (ITR12)	R800 / return	Salary and investment income with complete certificates. Rental, trade, foreign, trust, CGT and dispute work are separate.
Individual tax return with one rental property	R2,750 / return	One rental property with complete income and expense records. Multiple properties and complex apportionment are quoted separately.
Sole-proprietor individual tax return	R3,100 / return	One straightforward trade with complete records. Complex schedules, VAT reconstruction and disputes are separate.
Simple trading-company income-tax return (ITR14)	R1,350 / return	One entity with complete final accounts and no complex tax adjustments, restructuring, cross-border matters or dispute work.
Dormant-company income-tax return (ITR14)	R1,200 / return	For a genuinely dormant entity with complete supporting records and no trading activity.
Provisional-tax return (IRP6)	R1,000 / submission	Standard estimate based on current information. Complex estimates, catch-up work and disputes are separate.
Tax Compliance Status PIN request	R550 / request	Routine request where all returns and balances are already compliant. Remediation is quoted separately.
Straightforward capital-gains tax calculation	R2,400 / disposal	One local disposal with complete base-cost records. Multiple assets, trusts, foreign assets and complex rollovers are quoted separately.
Complex SARS diagnostic	R3,300 once-off	Defined review of the taxpayer profile, notices, returns and balances, followed by findings and a proposed remediation scope.
Complex company or personal income-tax return	Quoted at R1,450 / hour	For rental portfolios, sole-proprietor complexity, foreign income, trusts, complex CGT, disputes or incomplete records.

CIPC & company records.

Routine company-secretarial services have clear guide prices. Statutory fees, legal work and remediation are separate unless expressly stated.

CIPC & company records

SERVICE	GUIDE FEE	WHAT THE PRICE COVERS
CIPC annual return filing	R900 / filing	One company with current records. CIPC statutory fees, overdue years, penalties and reinstatement are separate.
Beneficial-ownership declaration	R1,550 / declaration	Straightforward ownership with complete documents. Trusts, layered entities and disputed ownership are quoted separately.
Director or shareholder amendment	R900 / amendment	One straightforward amendment with complete signed resolutions and identity documents. Legal drafting and disputes are excluded.
Registered-address or financial-year-end change	R500 / change	One routine company change with complete authority and supporting records. CIPC fees are separate.
Share register and standard company records	R1,250 once-off	Straightforward records from complete source documents. Complex historic reconstruction is quoted separately.
Voluntary company deregistration	R2,400 / company	Straightforward solvent or inactive company with complete records and no unresolved compliance issues. Remediation is separate.
Company reinstatement	R2,500 / company	Standard reinstatement application. CIPC fees, catch-up filings, tax work, penalties and objections are separate.

Payroll & employer compliance.

Routine payroll and employer-compliance services are priced around a defined cycle or filing. Historic corrections and complex matters are assessed separately.

Payroll & employer compliance

SERVICE	GUIDE FEE	WHAT THE PRICE COVERS
Managed payroll for up to 3 employees	R1,100 / month	One monthly pay run with complete, on-time inputs. Off-cycle runs, complex benefits and historic corrections are separate.
Additional employee above the included allowance	R100 / employee / month	Standard employee on the same monthly cycle. Additional payroll-software cost is separate.
EMP201 submission	R350 / submission	Routine monthly declaration from complete payroll records. Corrections, reconciliations and disputes are separate.
EMP501 reconciliation and IRP5 annual cycle	R1,600 / cycle	One employer with clean, complete payroll records. Historic corrections and multiple payrolls are separate.
PAYE, UIF and SDL registration	R1,750 once-off	One employer with complete company, banking and representative details. SARS-profile remediation is separate.
COIDA Return of Earnings and Letter of Good Standing	R1,500 / annual cycle	One employer with complete payroll and classification information. Assessments, penalties and objections are separate.
Compensation Fund registration	R1,000 once-off	One straightforward employer registration with complete supporting documents. Profile remediation is separate.

VAT, reporting & advisory.

The price depends on the reporting period and what you need us to prepare. These guide prices apply when your records are current and complete.

VAT

SERVICE	GUIDE FEE	WHAT THE PRICE COVERS
Once-off VAT reconciliation and return	R1,500 / VAT period	One vendor, one standard period and complete records. Historic cleanup, complex apportionment, imports and disputes are separate.
Ongoing VAT return preparation and filing	R700 / month	Routine VAT201 preparation and submission from clean, current bookkeeping. Catch-up periods, complex VAT, objections and incomplete records are separate.
VAT registration	R2,000 once-off	Straightforward local registration with complete records. Compulsory-registration disputes and profile remediation are separate.
VAT deregistration	R1,400 once-off	Straightforward deregistration with current returns and complete records. Final-return work, unresolved balances and disputes are separate.

Reporting & advisory

SERVICE	GUIDE FEE	WHAT THE PRICE COVERS
Annual Financial Statements — current, complete records	R5,000 / annual set	One entity with clean final ledgers and standard disclosures. No audit, independent review, consolidation or reconstruction.
Monthly Management Accounts	R4,500 / month	One entity and clean current records, with budget-versus-actual reporting where an approved budget exists. Forecasting is separate.
Quarterly Management Accounts	R6,000 / quarter	One management pack per quarter for one entity with clean records. It is not three monthly packs.
Budget and 12-month cash-flow forecast	R6,100 / project	One entity and one agreed base case. Scenario packs, funding models and ongoing reforecasting are separate.

Custom work rates.

Blackridge prefers a fixed quote. Where the facts are not yet clear enough to set one responsibly, approved custom work uses these VAT-inclusive rates.

Hourly rates

SERVICE	GUIDE FEE	WHAT THE PRICE COVERS
Routine bookkeeping and clean document processing	R550 / hour	For clean, complete records. Accounting judgments, cleanup and technical work use the relevant rate below.
Accounting and reconciliations	R1,050 / hour	For defined accounting and reconciliation work. Specialist tax, advisory and historic cleanup use the relevant rate below.
Historic cleanup and reconstruction	R1,250 / hour	Normally converted to a fixed project quote after the diagnostic. Approval is required before extra hours are incurred.
Tax and SARS technical work	R1,450 / hour	For complex calculations, remediation and correspondence. Objections, appeals and legal work require a separate quote.
Defined business advisory	R1,800 / hour	For a defined question, meeting or analysis with an agreed objective. Implementation and recurring support are separately scoped.
Strategic finance or CFO support	R2,250 / hour	For senior decision support, funding readiness, scenario analysis and executive finance input. Recurring support is quoted as a retainer.

IMPORTANT PACKAGE BOUNDARY	WHAT IS ALWAYS SEPARATE
If a monthly package includes Annual Financial Statements, company tax or annual compliance, the monthly fee covers the financial year after Blackridge has looked after the full 12-month period and received complete records. Earlier periods or incomplete records are quoted separately.	Government charges, software, payroll subscriptions and other third-party costs unless expressly included. Audits, independent reviews, investigations and assurance engagements are not part of these services. Blackridge does not offer company formation or registration.

READY TO DISCUSS THE SCOPE?

Request a quote or a free 30-minute consultation at blackridgefinance.co.za.