



BLACKRIDGE
FINANCE

SMARTER NUMBERS. STRONGER FUTURES.

MONTHLY ACCOUNTING PACKAGES

Clear support. Controlled scope.

Choose the best fit. Tailor it where needed. Know the price before we begin.

BOOKKEEPING ONLY

CASHBOOK LITE

R1,550

PER MONTH INCL. VAT

ACCOUNTING & COMPLIANCE

COMPLIANCE

R3,195

PER MONTH INCL. VAT

ACCOUNTING & REPORTING

GROWTH

R5,995

PER MONTH INCL. VAT

OUTSOURCED FINANCE SUPPORT

MANAGED

R9,995

PER MONTH INCL. VAT

FIND YOUR LEVEL

Choose your starting point

Choose the package that best matches what your business needs today. Cashbook Lite covers bookkeeping only; the other packages add progressively more accounting, compliance, reporting and payroll support.

FOR VERY SMALL BUSINESSES

Cashbook Lite

R1,550 PER MONTH INCL. VAT

Best for: For a micro business or sole proprietor with very low activity.

Bookkeeping and routine help with bookkeeping questions.

POPULAR STARTING POINT

Compliance Accounting

R3,195 PER MONTH INCL. VAT

Best for: For an owner-managed service business that needs monthly accounting and annual company compliance.

Bookkeeping, Accounting, Annual Financial Statements, Company Tax and CIPC Compliance.

EVERYTHING IN COMPLIANCE, PLUS

Growth Finance

R5,995 PER MONTH INCL. VAT

Best for: For a growing business that needs VAT, small-team Payroll and quarterly financial insight.

VAT, Payroll, quarterly Management Accounts and COIDA Compliance.

EVERYTHING IN GROWTH, PLUS

Managed Finance

R9,995 PER MONTH INCL. VAT

Best for: For an established business that needs a managed monthly finance process and regular decision support.

Monthly Management Accounts, annual budgeting and priority support.

PACKAGES CAN BE TAILORED

We start with the closest package, then tailor it to the services and level of monthly activity your business needs. Every change is agreed upfront in one fixed monthly price.

BOOKKEEPING ONLY

Cashbook Lite

R1,550 PER MONTH INCL. VAT

Xero accounting software included

BEST FOR A micro business, sole proprietor or clean start-up with very low activity.

Services included

- Bookkeeping for the included monthly activity.
- Routine help with bookkeeping questions by email.
- Xero accounting software.

Your included monthly allowance

TRANSACTIONS	Up to 25 bank or payment-account transactions per month
ACCOUNTS	1 bank or payment account
DOCUMENTS	No formal customer-invoice or supplier-bill processing

NORMALLY SEPARATE

Monthly Accounting, Annual Financial Statements, Company Tax, Personal Tax, Payroll, CIPC Compliance, VAT Compliance and Management Accounts.

ACCOUNTING & COMPLIANCE

Compliance Accounting

R3,195

PER MONTH INCL. VAT

Xero accounting software included

BEST FOR

A clean owner-managed service business that needs monthly accounting and annual company compliance kept under control.

Services included

- Bookkeeping and Monthly Accounting for the included monthly activity.
- Annual Financial Statements - one standard compilation for one clean entity and financial year.
- Company Tax - one ITR14 and two ordinary IRP6 provisional-tax submissions.
- CIPC Annual Compliance - one annual return and routine beneficial-ownership confirmation.
- One 30-minute annual review meeting and routine accounting support.
- Xero accounting software.

Your included monthly allowance

TRANSACTIONS	Up to 50 bank or payment-account transactions per month
ACCOUNTS	1 bank or payment account
DOCUMENTS	Up to 25 client-issued sales invoices, supplier bills and credit notes reviewed and matched per month

NORMALLY SEPARATE

Personal Tax, Payroll, Management Accounts, complex SARS work, Blackridge-created documents and non-routine work. Straightforward VAT Compliance may be added when the remaining profile fits.

When annual services are included: The monthly fee covers the financial year after Blackridge has looked after the full 12-month period and received complete records.

GROWING BUSINESS

Growth Finance

R5,995

PER MONTH INCL. VAT

Xero accounting software included | Payroll software separate

BEST FOR

A clean growing service business that needs VAT, small-team Payroll and quarterly financial insight.

Everything in Compliance Accounting, plus

- VAT Compliance - one ordinary bi-monthly VAT profile for one registration or branch.
- Payroll - one regular monthly cycle and routine compliance for up to 3 employees.
- Quarterly Management Accounts with a 30-minute meeting to explain the results, answer questions and discuss priorities.
- Quarterly stock accounting for one straightforward location using reliable client-approved information.
- COIDA Employer Compliance - one annual Return of Earnings and Letter of Good Standing, subject to the stated conditions.

Your included monthly allowance

TRANSACTIONS	Up to 100 bank or payment-account transactions per month
ACCOUNTS	Up to 2 bank or payment accounts
DOCUMENTS	Up to 50 combined sales invoices, supplier bills and credit notes per month
CUSTOMERS/SUPPLIERS	Up to 20 active customers and 20 active suppliers
PAYROLL	Up to 3 employees on one regular monthly cycle

NORMALLY SEPARATE

Personal Tax, monthly or complex VAT, full monthly Management Accounts, Blackridge-created documents, complex SARS work and historic corrections.

Need payroll for more employees? Additional employees can be added at R100 per employee per month, plus any additional payroll-software cost.

MANAGED FINANCE

Managed Finance

R9,995

PER MONTH INCL. VAT

Xero accounting software included | Payroll software separate

BEST FOR

An established service business that needs a managed monthly finance process and regular decision support.

Everything in Growth Finance, plus

- Monthly Management Accounts with a 30-minute meeting to explain the results, answer questions and discuss priorities.
- Annual Budgeting and Performance Reporting, including one approved annual company-wide budget and up to five agreed financial KPIs.
- Monthly stock accounting for one straightforward location using reliable client-approved information.
- Payroll for up to 5 employees on one regular monthly cycle.
- Priority Finance Support.

Your included monthly allowance

TRANSACTIONS	Up to 200 bank or payment-account transactions per month
ACCOUNTS	Up to 3 bank or payment accounts
DOCUMENTS	Up to 100 combined sales invoices, supplier bills and credit notes per month
CUSTOMERS/SUPPLIERS	Up to 30 active customers and 30 active suppliers
PAYROLL	Up to 5 employees on one regular monthly cycle

NORMALLY SEPARATE

Personal Tax, multiple entities, complex inventory, bespoke CFO work, complex SARS work, historic or exceptional work and recurring activity above the included allowance.

Need payroll for more employees? Additional employees can be added at R100 per employee per month, plus any additional payroll-software cost.

AT A GLANCE

Compare the four packages

Use this table for a quick view of the main areas included. Blackridge confirms your exact package and fixed monthly price before work begins.

Service category	Cashbook Lite	Compliance	Growth	Managed
Monthly price	R1,550	R3,195	R5,995	R9,995
Bookkeeping	Included	Included	Included	Included
Monthly Accounting	Separate	Included	Included	Included
Annual Financial Statements	Separate	Included	Included	Included
Company Tax	Separate	Included	Included	Included
Personal Tax	Separate	Separate	Separate	Separate
CIPC Compliance	Separate	Included	Included	Included
VAT Compliance	Separate	Optional add-on	Included	Included
Payroll	Separate	Separate	Up to 3 employees	Up to 5 employees
Management Accounts	Separate	Separate	Quarterly	Monthly
COIDA Compliance	Separate	Separate	Included	Included
Review meeting	None	Annual	Quarterly	Monthly
Xero accounting software	Included	Included	Included	Included

When your business grows: The transaction guide identifies a starting point. Accounts, documents, employees and complexity also affect the final package fit and price.

SCOPE CLARITY

How the package boundaries work

HOW TRANSACTIONS ARE COUNTED

Each payment received or made through an included bank, card, merchant, wallet or payment account counts as one transaction.

WHEN YOUR BUSINESS GROWS

The transaction guide identifies a starting package. Blackridge also considers accounts, documents, employees and complexity, then agrees any adjustment before work begins.

WHEN ANNUAL SERVICES ARE INCLUDED

If your package includes Annual Financial Statements, company tax or annual compliance, the monthly fee covers the financial year after Blackridge has looked after the full 12-month period and received complete records. Earlier periods or incomplete records are quoted separately.

A simple customisation process

1

Choose the closest package

Start with the package that most closely matches the recurring work and outcome you need.

2

Confirm what your business needs

Blackridge checks your systems, activity, documents, employees, reporting needs and compliance profile.

3

Agree one fixed monthly price

Any recurring adjustment is documented and approved before work begins.

Not sure which package fits?

[BLACKRIDGEFINANCE.CO.ZA/QUOTE.HTML](https://blackridgefinance.co.za/quote.html)

Request a quote and Blackridge will identify the closest starting point. Please do not send passwords, banking credentials or sensitive source documents through the website.

info@blackridgefinance.co.za

Guide prices assume clean, complete and current records. Separate work and third-party costs are confirmed in advance.